

## Online Help

### Step-by-Step Instructions

**Notes:** These training videos were created the fall of 2015. The content of each screen is subject to change over time; therefore, when you are in LGIS, some of the screens may look slightly different, but the functions remain the same unless otherwise noted.

For optimum viewing and functionality of LGIS use **Internet Explorer 11**.

LGIS has a Help directory for every page of the BFR, PPR and Claim form. The Help instructions are page specific so if you are on the PPR Form for example:

- **Click on the Help** link at the top right of the page

A new window will open providing explanations and step by step instructions for the page that you are on.

This will provide additional information and assistance when completing your forms.